

**EAST CARROLL PARISH SCHOOLS  
Federal Programs**

**Request for Use of Media Center and/or Technology Center**

**Person Requesting:** \_\_\_\_\_ **Program:** \_\_\_\_\_

\_\_\_\_\_ **East Carroll Parish Technology Center**  
**1205 Gould Street**  
**Lake Providence, LA 71254**

**(318) 559-3837**

**Date requested:** \_\_\_\_\_

**Staff that will be on site during usage:** \_\_\_\_\_

**Requesting use of technology equipment:** Yes \_\_\_\_\_ No \_\_\_\_\_

**Technology technician/assistant on site:** \_\_\_\_\_  
(Required if equipment is used)

**Approved by:** \_\_\_\_\_

**Person Requesting:** \_\_\_\_\_ **Program:** \_\_\_\_\_

\_\_\_\_\_ **Title 1 Staff Development Center**  
**504 Third Street**  
**Lake Providence, LA 71254**

**(318) 559-2224**

**Date requested:** \_\_\_\_\_

**Staff that will be on site during usage:** \_\_\_\_\_

**Requesting use of technology equipment:** Yes \_\_\_\_\_ No \_\_\_\_\_

**Technology technician/assistant on site:** \_\_\_\_\_  
(Required if equipment is used)

**Approved by:** \_\_\_\_\_

**A member of the staff is required to be on site during the use of these centers.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

